

**Draft**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, January 14, 2019 – 8:10 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 3 - Kim Vaughan,  
District 4 - Mark Jensen, District 5 - Daniel Grimshaw (arrived at 8:09 a.m.)

Absent: District 2 - Thomas Bardwell

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones-Holubec, Nancy Laskowski, Drain Commissioner Bob Mantey, Sandy Nielsen, Chris Graff, Shelly Lutz, Register John Bishop, Dennis Porter, James Struve

**Finance/Technology**  
Committee Leaders - Commissioners Young and Jensen

**Primary Finance/Technology**

1. **Draft 2019 County Work Program and 2018 Accomplishments** - Mike Hoagland presented the draft document which was included in the agenda packet for review.
2. **Amend 2019 Equipment/Technology for Kronos Time and Attendance** - Mike Hoagland requested the remaining amount in the 2018 budget be transferred to the 2019 budget as the project was not completed in 2018. Matter to be placed on the Consent Agenda.
3. **Engagement Letter with Gabridge & Company for 2018 County Audit** - Mike Hoagland reviewed the proposed engagement letter from Gabridge & Company. Matter to be placed on the Consent Agenda.
4. **Further Discussion of Board Rules of Order** - Mike Hoagland presented the items requested to be addressed in the Board Rules. Matter to be tabled until the Committee of the Whole meeting on January 28, 2019.
5. **Setting Public Hearing for Village of Millington Annexation** - Commissioner Mark Jensen has spoken to Millington Township and Village of Millington and he provided an update. Public Hearing to be set for January 31, 2019 at 9:00 a.m. Clerk Fetting will notify Village of Millington Clerk. Matter to be placed on the Consent Agenda.
6. **I-69 Thumb Region Economic Development Planning Grant** - Commissioner Thomas Young provided an update and Governor Whitmer has authorized funding of the grant.
7. **BSA Financial Software Contract** - Mike Hoagland and Eean Lee provided an update of the proposed contract. Matter to be placed on the Consent Agenda.

## **Ongoing Finance/Technology**

### **Finance - Mike Hoagland**

1. Providing Water to Caro Regional Center
2. Work with MREC to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
3. Update Wind Turbine Revenue Information
4. Water Rates Paid for County Facilities Along M24 and Deckerville Roads - Mike Hoagland has not been able to get a clear answer of what the water rate is. Matter discussed.
5. Opioid Lawsuit - Update Provided.
6. State Assessing Changes - Changes happened in lame duck. Update to be provided at a future meeting.
7. Alternate to MCDC to Provide an Indigent Dental Clinic
8. Michigan Renewable Energy Collaborative Assessing Dispute with Wind Companies
9. Prepare of Updated Multi-Year Financial Plan - Mike Hoagland would like to prepare this as it is beneficial to the Board.
10. Continue Review of Road Commission Legacy Costs - Board discussed matter and impact to the Board of Commissioners.
11. 2018 Comprehensive Annual Report Development
12. Convert to New State Chart of Accounts
13. 2020 Budget Development
14. Second Year MIDC Plan and Budget - Mike Hoagland stated the first year is set but will need to look forward to subsequent years.
15. Determine if any Drain Bonds can be Retired Early or Refinanced - Drain Commissioner Mantey explained he is willing to discuss and provided assistance.
16. Property and Liability Insurance Renewals
17. How to Provide Physiological Services to Jail Inmates - Update provided.

### **Technology - Eean Lee**

1. New Kronos Time Attendance and BSA Finance/General Ledger Software - Update Provided.
2. Friend of the Court System Security Software - Update provided.
3. Animal Control Camera and Other Security - Update provided.
4. New Server and Network Storage Capacity - Update provided.
5. Jail Live Scan Scanner - Update provided.
6. CLEMIS Road Patrol Software - Update provided.
7. GIS Update - Update provided. Commissioner Jensen questioned if an update of the GIS flyover would be coming and Eean explained it is in the upcoming plan. Commissioner Grimshaw questioned the cost benefit of the program. Matter discussed.
8. Increasing Online Services - Update provided.
9. Updating County Web Page - Update provided.
10. Implementation of New Computer Aided Dispatch System - Sandy Nielsen is currently researching options. Update provided on progress of changing the paging system.

## Personnel

Committee Leader - Commissioner Vaughan and Bardwell

### Primary Personnel

1. **Advertising for Boards and Commissions Members** - The option of changing the how the availability of positions on Boards and Commissions are advertised was discussed. Matter to be placed on the January 17, 2019 board agenda.
2. **Resolve the Drain Office Grievance – Closed Session to Discuss Attorney Opinion Letter January 17, 2019** - Board to set a closed session for January 17, 2019 at 8:00 a.m. The attorney will appear by phone. Clerk Fetting will prepare the notice.
3. **Employee Request to Purchase MERS Service Time** - Mike Hoagland explained request made by an employee to buy service time. Matter to be placed on the Consent Agenda.
4. **Review of Potential Policy Regarding Employment of Relatives** - Mike Hoagland explained the proposed policy as presented. Discussion of proposed policy to continue.

### Ongoing Personnel - Mike Hoagland

1. Process to Replace Retiring Controller/Administrator - Update provided.
2. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives - Update provided.
3. Develop a Nepotism Policy - Matter discussed earlier in agenda.
4. Strengthen and Streamline Year-End Open Enrollment - Update provided.
5. Evaluate Potential Training Programs - Update provided.
6. Start the Development of Pay Grade Schedule and updated Job Descriptions - Update provided.

## Building and Grounds

Committee Leaders - Commissioners Jensen and Grimshaw

### Primary Building and Grounds

1. **Recycling Soil Removal and Construction** - Mike Miller provided an update regarding the project. Mr. Kozan has made an agreement for a payment amount but a check has not been received yet from him. Board discussed matter. Matter to be placed on the Board agenda for January 17, 2019 to move project forward.
2. **County Jail Study Committee – Development of a Conceptual Plan and Other County Millage Information** - Commissioner Jensen provided an update.

### Ongoing Building and Grounds

1. Complete Formation of County Land Bank - Matter discussed as to the need to the formation of the Land Bank.
2. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
3. County Property Ownership Inventory
4. Review of Alternative Solutions Concerning the Caro Dam - Update provided. Matter discussed.
5. Sidewalk Improvements and Parking lot Sealing

6. Purdy Building Awning, Sign and Stucco Repairs
7. Jail Entrance Step and Ceiling Tile
8. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs
9. Potential Sale of Certain County Properties
10. New Septic System at Vanderbilt Park and Vegetation Clearing
11. Health Department Painting, Animal Control Ceiling and Court Windows

### **Other Business as Necessary**

1. Methods of Providing Dental Care to Indigent - Waiting on information from Ann Hepfer
2. Elected Versus Appointed Road Commissioners
3. Work with DTE and Others to Solve Increasing Energy Demands in the County - Update provided.
4. Update County Policies and Place on County Website - Update provided.
5. Obtain an update Regarding the County Remonumentation Program - Update provided.
6. Review EDC By-Laws with Respect to Board Members and Length of Terms - Update provided.

-Delinquent Tax Process Lawsuit has been filed against 80 of the 83 counties within the State of Michigan.

-Commissioner Grimshaw was contacted regarding the Amish Community in Millington area being able to have horses on their property. He would like to have the matter reviewed and discussed at a future meeting.

-Commissioner Grimshaw would like the Board to discuss what can be put in place to handle the matter county-wide.

### **Public Comment Period -**

-Dennis Porter, Elmwood Township - Spoke regarding the Tuscola County Animal Control Ordinance. He has a neighbor that multiple dogs that are a nuisance due to excessive barking. He has contacted Animal Control, Police, Dispatch and the Prosecutor to seek assistance but has not been successful. The owner of the dogs does not have a kennel license. The Prosecutor told him that since the County was not incorporated when ordinance was enacted the Prosecutor cannot enforce unless there is a state law to reference. There is not an Elmwood Township ordinance regarding this matter.

-James Struve, Elmwood Township - Expressed his concern over the effects the barking dogs are having on his family as it is disruptive.

-Daryl Mendrick, Elmwood Township - Expressed his support of the comments made by Mr. Porter and Mr. Struve.

-Elmwood Township Supervisor Chris Graff was in attendance regarding this topic also. He presented pictures that were on his phone. He will provide to Clerk Fetting to provide to the Commissioners.

-Nancy Laskowski, Juniata Township - Shared a similar barking dog situation that she was aware of in Juniata Township. She also stated that there is not a county wind turbine ordinance to her knowledge.

-Register John Bishop - Questioned if there would be an advertisement for County Land Bank board members.

Meeting adjourned at 10:44 a.m.

Jodi Fetting  
Tuscola County Clerk